



Student Self Withdrawal from a Practicum:

If a student withdraws from a Practicum placement once the placement has been confirmed, either prior to commencing or during the placement, a fail grade will be awarded. If sufficient documentation is provided and approval is provided, prior to the student withdrawing, and approval is given by the B. Ed. Manager, the student may be awarded an AO (assessment ongoing) and given the opportunity to complete the placement at a subsequent opportunity (e.g. the following year or the next placement round).

Students may also choose to withdraw when their personal health and well-being is seen to be compromised. In such cases, students may **apply for remission** to remove penalties otherwise associated with withdrawing after census date.

Failure to complete the correct withdrawal or deferment requirements may put future placements, and therefore progression through the degree, in jeopardy. Students should formalise their intention to withdraw by contacting the **B. Ed. Program Manager**. This should be done as soon as possible so that all relevant partners (including host school/site staff) can be informed.

Prior to enrolling for a second attempt at the Practicum placement – the student must meet with the B. Ed. Manager and complete an Program Preparation Plan (PPP) before a subsequent placement is arranged.